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| Present: | **Voting Board Members:**  Craig Volwiler- Finance Sector, Chair  Mike Rizzitiello, City of College Place, Vice Chair  ☐Jay Potts, City of Prescott  Byron Olson, City of Walla Walla  Randy Hinchliffe, City of Waitsburg  Jim Johnson, BOCC  Juli Reinholz  Kathy Covey | VETERANS VACANT  Renee Rooker, WWHA  Andrea Weckmueller-Behringer, Transportation  Norrie Gregoire, Corrections/Safety  Tyler Graber, Legal  Anne-Marie Zell-Schwerin, DV shelter  HOSPITAL VACANT |
| **Non-Voting Participants:**  Rachel Elfenbein, Catherine Veninga, Nadine Pulfer  DCH Staff: Nikki Sharp, Sam Jackle, Meghan DeBolt | | |

**Quorum Present – Yes**

**Welcome:** Mike Rizzitiello, called the meeting to order at approximately 9:00 AM. We went around the table and did introductions.

**Approval of November 22 2019 Minutes:** Review of notes by board, Andrea Weckmueller-Behringer motioned to approve minutes, Anne Marie seconded. Motion passed unanimously.

**Task Force on Communication and Advocacy Presentation-** Byron Olson, City of Walla Walla

* Powerpoint reviewing/Clarifying Mission of Taskforce for Communication and Advocacy.
* Highlights :
  + Identified need to align and improve communication with a consistent process.
  + Identified need to update by-laws with needed language.
  + Identified need to improve website and contact information and consistency.
  + Proposed information forms and Task force/committee communication.
* Next Steps: By Laws Group set time to meet and review bylaws and update. Get updated forms on who is involved in which Committee. (Tyler, Juli, Anne-Marie, Renee and Kathy) were identified to meet regarding the Bylaws and communications needs.

**Homeless/Housing Plan Update–Meghan DeBolt**

* Housing Plan: Set meeting to convene group in February to review plan and update with included 5 year homelessness plan.

**Updates To Council Documents**: Roster/ Subcommittees sent around and questionnaire sent.

**Housing First National Dialogue update: Sam**

Sam reviewed letter sent out regarding focus from Commerce and support of Housing first model.

**New Business- Today is Point in Time Count.-Updated on locations and process we will be using for PIT this year.**

**Request to get information in February meeting about how it went.**

**Adjournment:** The meeting was adjourned at 10:00 AM